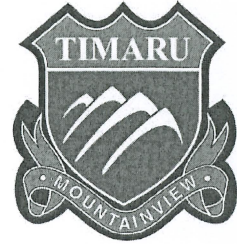


AGENDA

TERM 3 MEETING NO. 2



Name: Mountainview High School

Date: Wednesday, 18 September 2024

Time: 6:30 pm to 8:30 pm (NZST)

Location: Default Location, 97 Pages Rd, Marchwiell, Timaru, New Zealand

Board Members: Jenny Carter-Bolitho, Mr Alex Weatherall, Damian James (Chair), Ahmed Khalid, Claire Hargest-Slade, Kenny Diamond, Kristy Swain, Nikki Geddis

Apologies: Jay Lovely

1. Opening Meeting

1.1 Apologies

1.2 Interests Register

Supporting Documents:

1.2.a Interests Register

1.3 Public Attendance

2. Confirm Minutes

2.1 Confirm Minutes

Supporting Documents:

2.1.a Minutes : Term 3 Meeting No. 1 - 6 Aug 2024

2.2 Matters Arising

3. Actions from Previous Meetings

3.1 Action List

Supporting Documents:

3.1.a Action List

4. Correspondence

4.1 Correspondence In

Supporting Documents:

- 4.1.a EMAIL School Audit Report - 1 March Roll Return Audit - Final report attached.eml
- 4.1.b 359 Mountainview HS 2024 School Audit Report .pdf
- 4.1.c EMAIL To the Chair of the Board of Trustees.eml
- 4.1.d authorised signatory letter for Nicola Stephenson.pdf

4.2 Correspondence Out

5. 2025-2028 Strategic plan update

5.1 Road map and Measurement plan

Kenny Diamond

This is our current draft measurement and implementation plan for the draft Strategic Plan.

Supporting Documents:

- 5.1.a Mountainview High School Measurement Record.docx

6. Management Reports

6.1 Principal Report

Supporting Documents:

- 6.1.a Principals Report T3W8 recovered.docx

6.2 Finance Report

Supporting Documents:

- 6.2.a MVHS_BOT_Financials_July_2024.pdf
- 6.2.b 21 Aug 2024 Minutes in Review Finance Meeting.pdf
- 6.2.c MVHS_BOT_Financials_August_2024 (1).pdf

6.3 Health & Safety Report

Supporting Documents:

- 6.3.a Health and Safety Report 18:09:24.docx
- 6.3.b HealthSafetyHazardsDetailed_20240914_113003.pdf
- 6.3.c HealthSafetyIncidentsDetailed_20240914_111902.pdf

6.4 ICT Report

Supporting Documents:

6.4.a ICT Report August 2024.pdf

6.5 EOTC Report

Supporting Documents:

6.5.a EOTC Report Sept 2024.pdf

7. Policy Review

7.1 Term 3 Policies to Review:

For Board Review:

- Concerns and Complaints
- Performance Management
- Protected Disclosure

Other Topics to Review:

- Media
- Professional Development
- Staff Conduct
- Staff Leave

Supporting Documents:

7.1.a Concerns and Complaints Policy.pdf

7.1.b Performance Management.pdf

7.1.c Protected Disclosure.pdf

7.1.d Media.pdf

7.1.e Professional Development.pdf

7.1.f Staff Conduct.pdf

7.1.g Staff Leave.pdf

8. In Committee

9. Other Business

9.1 NZSTA Board Checklist Term 3

Supporting Documents:

9.1.a Board Task Checklist Term 3, 2024.pdf

9.2 Library Shelving Proposal

Supporting Documents:

9.2.a Library Shelving Proposal.pdf

9.3 Student Board Representative

Ahmed Khalid was re-elected. At close of nominations only one valid nomination received, so no voting required.

Supporting Documents:

9.3.a Student Election 2024-2025 Result.pdf

9.4 2025 Enrolments Out of Zone

Needs to be changed by Board from 50 to 60 places for year 9 level

9.5 Board Protocols

Alex Weatherall to provide information after attending Canterbury Mini Conference (finances/audits etc)

Supporting Documents:

9.5.a Staff Trustee Report August 2024.pdf

10. Close Meeting

10.1 Close the meeting

Next meeting: Term 4 Meeting No. 1 - 6 Nov 2024, 6:30 pm