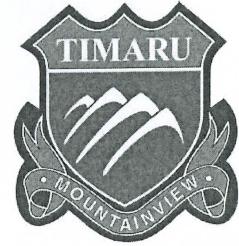


AGENDA

TERM 4 MEETING NO. 2



Name: Mountainview High School

Date: Wednesday, 27 November 2024

Time: 6:30 pm to 8:30 pm (NZDT)

Location: Default Location, 97 Pages Rd, Marchwiell, Timaru, New Zealand

Board Members: Ahmed Khalid, Mr Alex Weatherall, Claire Hargest-Slade, Jenny Carter-Bolitho, Kenny Diamond, Kristy Swain, Damian James (Chair)

Apologies: Jay Lovely, Nikki Geddis

1. Opening Meeting

1.1 Apologies

Accept apologies

1.2 Interests Register

To record any conflicts of Interest

Supporting Documents:

1.2.a Interests Register

1.3 Public Attendance

To confirm any public attendance

2. Confirm Minutes

2.1 Confirm Minutes

To confirm the previous minutes

Supporting Documents:

2.1.a Minutes : Term 4 Meeting No. 1 - 6 Nov 2024

2.2 Matters Arising

Matters arising from the previous minutes

3. Actions from Previous Meetings

3.1 Action List

Review actions from last meeting

Supporting Documents:

3.1.a Action List

4. Correspondence

4.1 Correspondence In

For decision: accept/action correspondence

Supporting Documents:

4.1.a EF H Norton from Solutions & Services re 2025 Fee Schedule.eml

4.1.b Solutions and Services Schedule of Fees 2025.pdf

4.1.c Solutions and Services 2025 Fee Schedule Letter.pdf

4.1.d Solutions and Services 2025 Tax Invoice.pdf

4.1.e Email from PB4L School-Wide Classroom Practices Team.eml

4.2 Correspondence Out

For decision: accept/action correspondence

Supporting Documents:

4.2.a ET Simon at TDC re position for crossing site 3 - MVHS BOT meeting - crossings (2).eml

4.2.b ET Shelley at TDC thanks re Pages Road - MVHS 30 sign.eml

5. 2025-2028 Strategic plan update

5.1 Road map and Measurement plan

Kenny Diamond

This is our current draft measurement and implementation plan for the draft Strategic Plan. We need to have a discussion around the place for Lit/Num and Attendance in this plan.

6. Management Reports

6.1 Principal Report

For decision: accept Principal's Report

Supporting Documents:

6.1.a Principal's Report T4W72.docx

6.2 Finance Report

For decision: accept Finance Report

For decision: accept Draft Budget

Supporting Documents:

6.2.a MVHS_BOT_Finance_October24_with_forecast.pdf

6.2.b Mountainview_High_School_-_draft_budget_2025.pdf

6.3 Health & Safety Report

For decision: accept Health & Safety Report

Supporting Documents:

6.3.a Health and Safety Report 27:11:2024.docx

6.4 EOTC Report

For decision: accept EOTC Report

Supporting Documents:

6.4.a EOTC Report Nov 2024.pdf

6.5 International Report

For decision: accept International Report

Supporting Documents:

6.5.a International report.docx

6.6 ICT Report

For decision: accept ICT Report

Supporting Documents:

6.6.a ICT Report November 2024.pdf

7. Policy Review

7.1 Term 4 Policies to Review:

For Board Review:

- Finance and Asset Management Policy
- Managing Income and Expenditure
- Financial Conflicts of Interest
- Asset Management and Protection

Other Topics to Review:

- School Donation and Student Activity Payments/Attendance Dues and Other Income
- Expenditure
- Property Planning and Maintenance
- Prevention of Bribery, Corruption, Fraud and Theft

Supporting Documents:

- 7.1.a Prevention of Bribery, Corruption, Fraud and Theft.pdf
- 7.1.b Property Planning and Maintenance.pdf
- 7.1.c Expenditure.pdf
- 7.1.d School Donations and Student Activity Payments.pdf
- 7.1.e Asset Management and Protection.pdf
- 7.1.f Financial Conflicts of Interest.pdf
- 7.1.g Managing Income and Expenditure.pdf
- 7.1.h Finance and Asset Management Policy.pdf

8. In Committee

9. Other Business

9.1 NZSTA Board Checklist Term 4

Supporting Documents:

- 9.1.a Board Task Checklist Term 4, 2024 (2).pdf

10. Close Meeting

10.1 Close the meeting

Next meeting: No date for the next meeting has been set.